



SHERFIELD ON LODDON PARISH COUNCIL

NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 11th August 2015

Present – Alan Ball, Natalie Larner, Bryan Jenkins, and Peter Hayes (Minutes). Diana Effiong resigned at the start of the meeting

Member of the public: Ivan Gosden.

1. Introductions

AB reported that, following the request for new members of the WP in the Loddon Valley Link, two people had shown an interest. He would check out who they were.

DE said that she was resigning from the WP on the issue of pecuniary interest affecting those like herself who lived in close proximity to the Strategic Gap. She commented that she would like to have done more for the group but did not have the time. BJ queried future work on the Character Assessment; DE had assisted with this and would make the photographs taken available to PH. She said that there was as yet no text to accompany the photographs. AB thanked DE for her contribution to the work of the NP.

2. Minutes of previous meetings: 23/6/15 and 14/7/15

Both sets of Minutes were approved as providing an accurate record of meetings.

3. Matters arising from the Minutes of 14/7/15

BJ referred to item 4 where he had requested indications of positive support for the WP from the Parish Council. AB replied that the issue would be raised at the next PC meeting on 12th August ie that the PC would help and support rather than hinder the work of the WP. BJ pointed out that there appeared to be different rules for different Working Parties eg the WP for the Captain Liddell event did not operate under the constraints imposed on the NPWP.

In response to a query from BJ about defining 'pecuniary interest', AB said that 'neighbouring land' could represent a pecuniary interest. BJ commented that it was less important for WP members to declare this interest than parish councillors, in that all that is done at WP meetings is scrutinised by the PC's Planning Committee.

4. Declaration of pecuniary interest

Nothing under discussion at the meeting was relevant to this item.

5. Update on Working Party membership

In addition to the two names coming forward, it was decided to put out an email to Forum members (now only those within the newly designated Neighbourhood Area); this would remind the Forum of the WP's work in progress and explain about the delay to the housing survey.

NL thought that Tony Soane now had more time and she agreed to have in-depth discussions with him and invite him to the next WP meeting.



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6. Update on Housing Survey

AB reported that Action Hampshire's graphic designers were currently on leave until 17th August. He would be sending them the materials/posters which had been revised by the WP. BJ emphasised the need to go ahead with the survey in order to obtain an accurate assessment of local housing need. Spend on the survey would need to be approved by the PC: the original grant plus £200 for direct mailing of the questionnaire.

NL supported the idea of having two sets of posters, one to announce the arrival of the questionnaire, the second to remind people to fill it in.

Action: PH to check the size, presentation (lamination?) and the number of posters to be printed. He would also submit copy for the September LVL explaining about the delay and to look out for the posters announcing the survey.

7. Consultancy work: responses from interested parties

PH reported that he had approached 7 consultants (from a list provided by Brian Whiteley). Mick Downs, who had supported the Bramley NP and did work for Locality, seemed best placed to work with the WP, having come up with a proposal to take the draft Plan to statutory consultation by mid-October.

BJ proposed that we use his services on the basis that the following areas still need to be submitted to the Plan: i) the housing survey ii) results of consultation with landowners iii) Survey Monkey results on key issues and objectives iv) the Character Assessment. MD would be asked to re-work the Plan to date (over 4 days) and BJ would support him in structuring the document.

Action: BJ to have a phone conversation about the above with MD.

MD could help with writing the policies; it was agreed that WP members would look at drafting policies from the headings provided in June and bring their ideas to the next meeting.

Action: PH to send policy headings to group members.

BJ suggested that the work of the WP could be augmented by asking local people with the necessary skills and experience to do specific tasks. It was agreed that NL would approach two people with regard to their possible involvement in the Character Assessment.

There was discussion of consultation with landowners. PH reported that he had been sent a large number of Land Registry files by Emma Clarke (BDBC) giving landowner details across the NP area. Landowners could be informed about the NP before and/or during the statutory consultation and be asked to indicate any interests.

Action: PH to request a list of names and addresses of landowners from EC.

8. Date of next meeting

It was decided to cancel the meeting arranged for 25th August and replace it with one on Tuesday 1st September, commencing at 7.45 pm.