

# SHERFIELD ON LODDON PARISH COUNCIL



## NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 15<sup>th</sup> April 2016

*Additional initials used throughout:* EB–Emma Betteridge (BDBC) ER–Ed Rehill (BDBC) PH–Peter Hayes (previous NPWP Administrator)

**Present** – Alan Ball, Bryan Jenkins, Jane Jordan, Anna Scott and Natalie Lerner (Minutes)

### 1. Apologies

There were no apologies for absence.

### 2. Minutes of previous meeting: 18/03/2016

- a. The meeting due to be held on Friday 8<sup>th</sup> April 2.30pm had been cancelled in response to unforeseen family commitments on the part of two members.
- b. Draft Minutes of the meeting held on 18<sup>th</sup> March were approved for accuracy.

### 3. Matters arising from the Minutes & Review of Actions

- Respond to RS regarding Gladman application [AB]  
*AB had spoken with ER and passed on the NPWP view that as the NPWP reports to the Sherfield Parish Council Planning Committee, which is a consultee, it was thought inappropriate and unnecessary for the NPWP to make a separate response.*
- Contact EB re. 'agreed Action Notes from the joint meeting held on 10<sup>th</sup> March' [AB]  
*EB had been contacted but as these Action Notes had not yet arrived, NL will take this on and remind EB.* Action NL
- Continue to work on Draft Character Assessment  
*AS tabled charts she'd created from data in the CA, to be discussed in agenda item 5.*
- Empty NP Post Box (House 28), record all Open Evening data and circulate [NL]  
*No further feedback forms had been received thr' the NP Post Box. AS will process data from NL, in chart form.* Action NL/AS
- All other actions had been completed except:
- Review/update Consultation Statement – *it is started and will be ongoing* Action NL

### 4. Discuss feedback from ER about Settlement Boundary and possible ways forward re.

**Exemption site SOL006** (land adjacent to Reading Road, Sherfield-on-Loddon, known locally as The Triangle).

AB had received and circulated information from EB which included the following.

'Furthermore, the borough council has now received the Inspectors Report on the Local Plan, which has been published on the website and can be found by clicking on the following link -

<http://www.basingstoke.gov.uk/planningpolicy> The Inspector has concluded that the Local Plan is 'sound' subject to a number of main modifications, which are also available to view on the above web link. It is proposed that the borough council will seek adoption of the Basingstoke and Deane Local Plan 2011 – 2029 at the meeting of Full Council on 26 May 2016. At this point, it will form the development plan for the borough, and guide development up to 2029 and provide a framework for Neighbourhood Plans.'

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BJ had extracted and circulated relevant sections from the Inspector's Report.

After a full discussion following the feedback from EB/ER, including reference to the amended Local Plan and the Inspectors Report on BDBC's Local Plan and the Main Modifications (MM40, MM41) to Local Plan policy SS5, which now reads:

"A further 150 homes will need to be identified through neighbourhood plans/neighbourhood development orders in areas outside of those listed above and it will be necessary to identify sites/opportunities to deliver at least 10 homes in and around each of the settlements with defined Settlement Policy Boundaries."

- a. BJ has printed a copy of Local Plan for use at meetings.
- b. BJ will look at how we might word an additional section if we were to make a change in the Settlement Policy Boundary [SPB]. Sherborne St. John and Oakley have already carried this out and it was agreed to examine their wordings. Action BJ
- c. AS will contact EB to establish what additional tasks are required to redefine SPB. Action AS
- d. AB will speak with Bramley to learn how they have proceeded. Action AB
- e. JJ will compose a draft to explain to residents the reasons for a change of SPB. Action JJ
- f. AB will email ER ref. our thoughts on the SPB and their effect on the SEA Screening process. Action AB

## 5. Discuss potential changes to Neighbourhood Plan document in relation to all supplementary Documents, 'which should be used to their full potential in forming policies and their purpose should be clearly in evidence.'

It was agreed that the charts, created by AS from data in the CA, were very useful and should be inserted into the NP draft document.

Time would not allow discussion of the other supplementary documents, which should be an agenda item for the next meeting.

## 6. Draft NP update

- a. BJ has added some pictures to the latest version of the NP doc. for our approval. He asked the group to continue to scrutinise the text and to suggest further graphics. NL reminded the group that Brian Whitely from Action England had suggested using some of the pictures that village children had completed during an earlier consultation period. Action BJ
- b. To assist with the continued scrutiny, AS will put this latest version onto Google Drive. This will allow us to add our individual comments/suggestions to the text and facilitate more speedy collaborative working. Action AS
- c. Community Facilities section is yet to be completed. Action AB
- d. The section on flooding will need more work. Action BB

## 6. Project Plan update

- a. AS has received from EB, pre-submission timings to update our Project Plan.
- b. Completion dates for Community Facilities and Flooding sections will need amending.

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c. Relevant dates to assist in deciding the date for our next meeting:

5<sup>th</sup> May - Parish Council elections

18<sup>th</sup> May – first new full Parish Council meeting, when PC committees will be decided for the coming year.

d. AS will make the necessary amendments.

Action AS

## 7. Fete Stand

It was agreed that we should continue to take every opportunity to communicate with residents and locals and that it would be desirable to mount a stand at the upcoming Sherfield Fete on 11 June 2016. Manning the stand would be difficult, as most NPWP members have other longstanding commitments at the fete. Details would need to be arranged at the next meeting.

## 8. Sum up of agreed actions

AS will process data from Natalie, diagrammatically.

Action NL/A

Contact EB re. sending agreed Action Notes from the joint meeting of 10<sup>th</sup> March

Action NL

AB will summarise parts of BDBC Local Plan which are relevant to Sherfield.

Action AB

AB will email our thoughts on the SPB/effect on the SEA Screening process to ER

Action AB

Continue to scrutinise the Draft NP

Action ALL

To assist with NPWP's continued scrutiny of the Draft NP, AS will post the latest version of NP onto Google Drive to facilitate collaborative working.

Action AS

Continue to update Project Plan

Action AS

Continue to update Consultation Statement begun by PH

Action NL

Continue to familiarise ourselves with all supplementary docs

Action ALL

Continue to read Examiner's Reports on NPs, which have passed examination

Action ALL

**Meeting closed at 12.15pm**

## 9. Date(s) of next meeting(s)

Friday 20<sup>th</sup> May 10.30 tbc after elections.