



SHERFIELD ON LODDON PARISH COUNCIL

Terms of Reference for the Burial Ground Working Party (BGWP)

Sherfield on Loddon Parish Council was awarded a grant of £50,000 from the Local Infrastructure Fund of Basingstoke and Deane Borough Council to develop the structure and appearance of the burial ground situated adjacent to St Leonard's church graveyard. The Burial Ground Working Party has been set up to support the implementation of this project and advise the Parish Council on matters relevant to the burial ground landscaping.

- The BGWP consists of at least 2 Sherfield on Loddon parish councillors.
- Additional representatives with particular expertise or experience relevant to the project may be co-opted on to the BGWP by Sherfield on Loddon Parish Council. Such representatives will be required to acknowledge the Parish Council's Code of Conduct.
- All members of the BGWP must declare any personal interest that may be perceived as relevant to recommendations or decisions made by the working party. This may include membership of an organisation, ownership or interest in land or a business, or any other matter likely to be relevant to the work undertaken by the BGWP.
- The BGWP is responsible for reporting to Sherfield on Loddon Parish Council on a regular basis at least monthly. Reports should be sent to the Parish Clerk and include budgetary implications associated with the project.
- Allocation of funds to the project has to be approved by Sherfield on Loddon Parish Council.
- The BGWP will manage the implementation of the burial ground landscaping project following a project plan. This will be done by consulting and taking note of advice and assistance provided by specialist consultants concerning the content, processes, consultees, assessments, regulations, policies and necessary documentation.

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