

# SHERFIELD ON LODDON PARISH COUNCIL



## NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 23rd November 2015

**Present** – Alan Ball, Natalie Lerner, Bryan Jenkins, and Peter Hayes (Minutes).

### **1. Introduction**

AB welcomed PH to his last meeting with the WP.

### **2. Minutes of previous meeting: 13/10/15**

The Minutes were approved as an accurate record.

### **3. Matters arising from the Minutes**

Item 6: consulting with landowners. PH reported that he had received a response from Ollie Mitchell (Mitchell Properties Ltd.) who had indicated that although there were no immediate plans for development of land in the parish, this could change over the next 6-7 years.

Discussion took place over the suitability of a further approach to local landowners. It was suggested that an opportunity to clarify the various 'development' rumours, presently in circulation, might be beneficial to the village. However, the point was also made that landowners will be included in the statutory consultation.

The best way forward is for the group to put its energies into producing a Draft Plan with well-crafted policies, stating what the constraints might be on housing in the NP area.

### **4. Progress on draft Neighbourhood Plan**

BJ reported on work going forward following a meeting of AB, BJ and PH on 4<sup>th</sup> November. He had achieved consistency on the parish demographics, with all figures brought up to 2014 and altered to fit Sherfield parish without Taylor's Farm. Among other changes he had included a chart showing changes in the age-based structure; data was used from the 2011 census, although the source was not always known. He had taken out content, now believed to be irrelevant, which had been supplied by our former consultant.

For housing BJ had found that the biggest disparity between SoL and the borough as a whole was in numbers of 3-bedroom properties: 42.6% (BDBC) and 25.7% (SoL) of the total housing stock. He said that affordable housing need would be reflected in the upcoming Action Hampshire report.

PH had submitted content on transport, traffic and travel. There was a need to carry out a traffic analysis: AB had advertised for volunteers on the NP Facebook page. It was decided that a specification should be drawn up for a roadside survey: locations could be either at the C32 crossroads or the junction of the A33 with the sliproad to the village. Timings would coincide with morning and evening rush hours to show when traffic might choke up.

A recording sheet would be designed. NL proposed that the way to get people involved was to speak to them individually.

BJ said that he would add travel statistics (use of cars, public transport and trains).



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**Areas for action:** Community (AB); Flooding & groundwater (BB/AB); Employment & economy (BJ).

AB circulated a draft of the Foreword and requested feedback. NL would produce a brief overview of the parish and edit the main body of the text in Part 2: About SoL.

It was agreed that references to (Sherfield) 'parish' would mean 'without Taylor's Farm'.

**Action points to be completed as soon as possible: to be sent to Mick Downs on 4<sup>th</sup> December.**

### 5. Housing Survey update

A 43.2% response rate to the survey had been recorded by Action Hampshire – this was deemed very good. Kirsty Rowlinson is still working on the report: PH was asked to hasten its delivery to coincide with the sending of the draft Plan to MD.

### 6. Character Assessment update

NL reported from the meeting on 17<sup>th</sup> November. Jane Jordan and Anna Scott were putting the document together and incorporating omissions. It had been decided to cut down on the introductory section to avoid repetition of content in the draft Plan. Guide headings and points would be used as a compromise between tabulation and text formats. Maps of the different areas would feature mid-page with photos of houses etc around them.

**Action: latest draft to be sent with other documents (referred to above) to MD on 4<sup>th</sup> December.**

### 7. Neighbourhood Plan administration

PH explained that he would return property and other materials to the Parish Council. NL agreed to take maps and display documents; AB would receive all documents retained on a memory stick and paper files.

AB said that he would do a 'holding job' on the administration, to include monitoring of emails. It was noted that there remained a need for a Minuting Clerk.

WP members thanked PH for his work over the past 2 years.

### 8. Date of next meeting

Monday 30<sup>th</sup> November at 7.30 pm