



# SHERFIELD ON LODDON PARISH COUNCIL

## NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 23<sup>rd</sup> June 2015

**Present** – John Darker (Chairman), Natalie Lerner, Bryan Jenkins, Pamela Darker, Diana Effiong, Alan Ball and Peter Hayes (Minutes).

**Guest attendees:** Venetia Rowland and Ivan Gosden.

### **1. Minutes of NPWP meeting of 26/5/15**

The Minutes were accepted as an accurate record; VR said that she liked the inclusion of detail in them. VR made an offer to act as archivist for the NP work which was accepted.

### **2. Matters arising from the Minutes**

- i) Introductions: VR quoted the Localism Act, saying that the Chair and Vice-Chair of the PC and the Chair of the Planning Committee do not have to be on the NPWP unless stated within the ToR. AB clarified that he cannot leave the WP, but that he and Sally Hennessey remain ex-officio members. The Group requested an updated version of the ToR.
- ii) Housing Survey: PH reported that Action Hants. were at document design stage. VR will have a high resolution version of the PC logo produced for this purpose.

### **3. NP Report Update**

BJ said that he had hoped to provide new architecture for the Report and identify what would be reference documents. He referred to Strumpshaw and Marsh Gibbon (MG) as providing examples to follow with regard to structuring the Plan (eg MG has a list of supplementary documents on its website.) It was noted that pictures make a Report attractive to read, and ideally they should match page content; plenty of suitable photographs were already available.

### **4. Project Plan Update**

BJ tabled, and spoke to, the latest version of the Task Schedule.

Appendix F includes miscellaneous consultations, results of the business questionnaires; Survey Monkey results and a summary of the fete display/stand will be added.

Section 3: The Neighbourhood Area: the proposed new area map is included (area currently under 6-week consultation through BDBC).

Section 7: Policies and proposals: preliminary work during July.

Section 1: Introduction: JD is drafting the Background document and asked for comments by 6<sup>th</sup> July (the format used is similar that of Marsh Gibbon and Woodcote NPs). BJ commented that it should be written as it will be presented (ie in present and past tense). For updating the draft, proposals should be made to JD and subsequently read through by a consultant. Brian Whiteley had offered to look at early drafts of policies in mid-July. The WP could employ a consultant to review at draft Plan stage – c. £1,500 can be applied for after the current grant. The aim would be to complete the whole of this section by the end of July.

NL said that the approach to reviewing drafts would depend on whether they were



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finished or still needed adding to.

Section 6: Vision and objectives. JD believed these to be 'final'. There was no large-scale dissent from the Survey Monkey responses, although some of the comments highlight additional issues.

Appendix C: the Consultation Statement is now in Section 4 (Community Engagement). So this Appendix is now redundant.

Section 4: NL will submit content during July.

### 5. Business questionnaires report

BJ reported on the results that he has compiled (now in Appendix F of the Report), commenting that the majority of the 21 respondents (LVL advertisers) are outside of the NP area. One issue raised was that of parking at Bramley Station, re-inforcing the point that Sherfield people need to drive to Bramley to access the railway. JD queried if we might request a Farnborough or Fleet model of (steel structured?) car park.

BJ also referred to a comment that improving the local economy kept local house prices high. It was also noted that mobile telephone reception is weak in some parts of the village – could the PC take this on? Other feedback included the need for a cycle track to Bramley Station and that no one asked for managed offices.

It was observed that this report would make an important contribution to the evidence base.

### 6. Feedback from Sherfield Fete – NP stand

JD thanked NL for setting up the display and PH, BJ and Kym Greener for looking after the stand. PH reported that there had been 'steady traffic' with some valuable conversations with visitors: c25 names were noted, several from outside the village (the proximity of the Bramley NP stand may have influenced this.) The business cards were well received and several people indicated that they would sign up for the Forum. BJ said that the idea of a meeting of the WP with Ranil Jayawardena MP had been mooted; JD thought this a good idea but suggested waiting until draft policies were completed.

Discussion around a 'PR offensive' on the NP followed. JD said that he would approach Chris Horton to get updates on activity (eg vision & objectives) into the 'Basingstoke Gazette'. JD proposed another newsletter which could include: a summary of Survey Monkey results; a report on the business questionnaires; a visual from the Task Schedule; notification that policies were being written and raising awareness of the housing survey.

It was proposed that the newsletter be prepared and uploaded to the website during the first week in July. Forum members would be given notice of this via Mail Chimp with a link provided.

### 7. Survey Monkey questionnaires report

A 3-page summary of results compiled by PD and PH had been circulated. There were 34 responses from a total of 86 people mailed: 66 online; 20 hard copy. JD said that the exercise was really about seeing how information already gleaned was accurate: there was no adverse feedback. Comments on housing pointers and traffic re-inforced previous



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opinion. There was a query about what constituted 'local infrastructure'; another view was that there was no room to express your opinions (despite the open box at the end). Key Issues, Q6, about 'small scale developments' showed the greatest diversity of opinions. As the surveys were still 'live', VR suggested new people being given the opportunity to respond via the newsletter.

### **8. Update on policy drafting**

PD identified an issue with writing before a standard style had been adopted. JD suggested a context was needed for each section; VR proposed using an image which represented the village. PD pointed out overlapping aspects between policies eg rights of way could go under 'environment' or 'community'.

Most helpful NPs were those 'like SoL' in size eg Marsh Gibbon; Turners Hill: Gnossall (especially heritage and environment). Bembridge (IoW) was good on defining a heritage asset and valued landscapes. Local planning policies re open spaces could be checked with Emma Clarke (BDBC) and Brian Whiteley (PAE). Positive wording of the policies was helpful (eg Cuckfield NP). PD will circulate a model she has developed for environmental policies.

### **9. Landowners and Character Assessment update**

PD reported that she was still awaiting a response on landowners/contacts from BDBC. There were a number of landowners to the east of the A33, including Redlands. Once a consolidated list has been drawn up a letter can be sent out.

There are now lots of pictures for the Character Assessment – a template still needs to be found.

### **10. Dates of next meetings**

Tuesday 28<sup>th</sup> July and Tuesday 25<sup>th</sup> August, starting at 7.45 pm.

### **11. AOB**

NL queried the building work by Sherfield Hall – this is in Chineham parish. There is no further news on The Triangle. Sherfield School's application for development has been approved, but it contains no reference to traffic lights on the A33.