

# SHERFIELD ON LODDON PARISH COUNCIL



## NEIGHBOURHOOD PLAN WORKING PARTY

Minutes of NPWP meeting held on 2<sup>nd</sup> February 2016

**Present** – Alan Ball, Bryan Jenkins, Jane Jordan, Anna Scott and Natalie Larner (Minutes)

### 1. Apologies

There were no apologies for absence.

### 2. Minutes of previous meeting: 25/01/2016

Draft Minutes of the meeting held on 25<sup>th</sup> January were approved for accuracy.

### 3. Matters arising from the Minutes & Review of Actions

There were no matters arising. All actions from the Session Plan and the Agreed Actions had been completed or were in hand for the Open session except:

Complete NP section on Community and Flooding Action AB/BB

### 4. Planning for Open Day 6<sup>th</sup> February

a. The work prepared for the Open Day was reviewed and minor amendments suggested where thought necessary.

b. Arrangements were made for the final printing to be completed.

c. In a change of plan, it was agreed that bios would not be displayed but that NL would produce a members' list, to include length of residency in Sherfield. NL

d. Display layouts were agreed and boards allocated, which were later taken home for displays to be completed.

e. The Housing Survey display would be completed on Saturday morning when Kirsty Rowlinson arrived.

### 5. Draft NP update

It was confirmed that the next meeting (9<sup>th</sup> Feb.) will be dedicated to reviewing Open Day feedback forms and making further amendments to the draft policies. All

### 7. Sum up of agreed actions

Amend and print hard slides, as agreed. Action NL, AS, JJ, AB

Print feedback forms Action AB

Print signing in sheets Action AB

Rooms to be booked and times agreed for next meetings Action NL

**Meeting closed at 4.45pm**

### 9. Date(s) of next meeting(s)

Tuesday 9<sup>th</sup> February 2.30pm – 4:00pm in Garden Room