



SHERFIELD ON LODDON PARISH COUNCIL

NEIGHBOURHOOD PLAN WORKING GROUP

Minutes of NPWG meeting held on 1st April 2015

Present – John Darker (Chairman), Natalie Lerner, Alan Ball, Bryan Jenkins, Pamela Darker, Diana Effiong and Peter Hayes (Minutes).

Apologies – Venetia Rowland (Guest attendee)

1. Introductions

JD thanked members for attending the meeting with Sherborne St. John NPWG on 30th March.

2. Minutes of PSCNP meeting of 17/3/15

The Minutes were accepted as an accurate record.

3. Matters arising from the Minutes

- i) Change in status of the Group: Revised ToR: AB said that he was still working on these.
- ii) Housing survey (HARAH): JD said that he would approach BDBC in the new financial year to request financial support for the survey.
- iii) The Triangle: no date had been set for the public consultation.
- iv) Electronic communications: PD and PH were now able to access the database on the PC website and signed up members (including those outside the parish) would receive an email invitation to the next Forum meeting (15th April). A copy of the agenda will be hand delivered to those without email.

Update from Alex Munro: a) the Group now has a map of the re-designated NP area which can be displayed at the APM. There will be a 6-week consultation period on the proposed boundary change. b) Alex has been asked to add his new material to the NP Report document, managed by BJ.

Application to Locality for new funding: PH was thanked for his work on this (*since the meeting the grant applied for has been awarded*).

4. Report on meeting with Sherborne St. John NP Group (30/3/15)

DE and AB both said they found this meeting very helpful, and others concurred. There was discussion regarding Alex Munro's stance on certain issues. JD clarified that any submission re The Triangle should come from the PC not the NPWG.

It was felt that AM tended towards voicing the position of BDBC as in 'we have made it possible for you to build houses in the strategic gap'. We should ask him the direct question – is there a conflict of interest?

It was recalled that SSJ had opted for sites but JD said that he would not advocate returning to these in SoL as it would be counter-productive. It was noted that SSJ had



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negotiated well with the villagers about sites; AB observed that BDBC may have asked for sites originally because housing numbers were low: the site opposite Basingstoke Golf Course has now taken some of the pressure off.

It was agreed that SSJ had a good map showing landowners. PD responded that Kevin Whiting (Sherdons) was helping compile a map for SoL – he also has personal contact with Mr Mitchell.

It was suggested that the meeting would be a useful addition to the evidence base on consultation. **Action: JD to email thanks to Julian Crawley.**

5. Project Plan update

BJ reviewed the Task Schedule to the end of March: App. B – AM's contribution on the Sustainability Framework has been added to the NP Report document – we may/may not need to use it. App E: NL said that she would submit the SWOT results (with TF data omitted) on 7th April. Section 5 – Key issues: JD's draft will be inserted.

Task Schedule to the end of April: Section 1 – Introduction: needs editing; Section 3 – Neighbourhood Area: JD will prepare the map and a description; Section 7 – Policies: deferred to end of May.

App. C: Consultation Statement: NL will lead on this; App. F: Consultation Results: PH will submit; App. G: Maps: JD proposed inclusion of sites of importance for nature conservation, including bird habitats.

BJ requested that future meetings should address the content sections of the NP Report document, starting with Section 1 at the next meeting. **Action: BJ will circulate the latest version of this document.**

6. Annual Parish Meeting: Friday 8th May

JD is unable to attend but will write an account of NP activity. NL will read this out at the meeting and a small number of copies will be available to take away.

Display: will be prepared by NL and PH as agreed at last meeting. Materials will be printed on thick paper and an A3 map on the re-designated area obtained from Emma Clarke (BDBC).

7. Revised key issues, vision and objectives

Vision: JD's latest draft was discussed. Views expressed included: it was too short; it needed to create a picture of what the village will look like in the future. AB proposed a re-wording on the lines of: 'Enable the parish to grow and change in tune with the shared values of residents whilst safeguarding the rural character and attributes of the parish'.

Key Issues: JD said that his draft listed the things that people have talked about (cf the SWOT and the Questionnaire), some of which may be problems. Re any future developments there was a proposal to add energy efficiency in the specifications. BJ thought that builders would only follow building regulations whilst PD said that the NP can propose building styles. JD queried if any additional issues were needed.

He agreed that there should be greater commonality to the wording of each issue. **Action: DE's daughter to review the wording whilst maintaining the sense of each issue.**



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Objectives: no comments were made.

8. **Communications update**

The next step would be involve PD and PH meeting with VR to develop questionnaires on vision, objectives and policies to go out on Survey Monkey.

There was discussion of the best platform for sharing NP documents that the whole group could access and edit as appropriate. The preferred option was to go with Dropbox as there's no cost and it is a good tool for sharing information. **Action: Do a trial through the PC Dropbox account.**

NL queried if the website address for the NP could be shortened. A button on the PC home page was suggested. **Action: AB to liaise with Sally Hennessey on this issue.**

9. **Dates of future meetings**

Forum – 15th April. PD will produce simple posters to go up next week.

NPWG – 29th April; 19th May.

10. **Any other business**

Writing to businesses: BJ reminded the Group that sole traders had been asked (via the LVL) to submit their contact details to PH by 12th April.

After this, all businesses would be written to and asked to respond, via a questionnaire, to BJ. DE and NL offered to and deliver to some of the businesses. There would be a separate letter for LVL advertisers.

Character assesement: PD and DE offered to do this for the village, using the Planning Aid England template.